MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**September 19, 2023**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, September 19, 2023, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

Chairwoman Carr also recognized the passing of Trustee Dr. David Cooprider.

## Roll Call

Trustees Present: Tom Ritter, Vicki Carr, Marcy Rood, Dale Colee, Ben Andreas, Bishop Wayne Dunning, and Austin Yutzy

Trustees Absent: None

Also present: Dr. Cris Valdez and the Richland family.

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on August 15, 2023 had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on August 15, 2023. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Cris Valdez and the Board of Trustees welcomed new faculty, Laura Phillips, George Strohl, and Schuy Weishaar and Valerie Wells from the Herald and Review.

**WRITTEN COMMUNICATIONS**

##### Personnel Update

**New Employees**

**Name Position Start Date**

Tracy Preston-Kent Adult Ed Transition Coordinator        08/14/2023

Calen Edgar EMS Program Coordinator/Faculty            08/14/2023

**Retirements, Resignations, and Terminations**

**Name Position Last Day**

Paula Rudolph Full-Time Nursing 08/15/2023

Karly Woods      Food Service Manager-MCLETC              08/17/2023

# SPECIAL REPORTS

**REPORT OF ICCTA**

Chairwoman Carr gave an update on the last ICCTA meeting that was held in Springfield. There was good roundtable discussion on mental health. She shared a handout from Joliet Junior College on their dual credit program, and reminded everyone that the next ICCTA meeting will be held in Schaumburg on November 10 and 11.

**MONITORING REPORT**

Joe Feinstein presented the Monitoring Report on Farm Progress 2023.

**DMH UPDATE**

Dr. Isaac Zuniga and Dr. Tasha Jones gave an update to the Board on EnRich Healthcare.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Austin Yutzy presented the Student Leadership Council Report.

**INSTITUTIONAL ADVANCEMENT REPORT**

The Institutional Advancement report was in the Board packet for information only.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees that would:

1. Disapprove a Housing initiative (student or other) and create an official statement regarding the development of future housing at the College.
2. When, and if, the College receives official notice of Congressionally Directed Spending funds, accept the funding to utilize for other aspects of the Richland/TCCi EV Hub Phase II including the purchase of equipment.

**Ritter moved to approve the Consent Agenda, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**NEW BUSINESS**

**FACULTY QUALIFICATIONS – SECOND READING**

A recommendation was made to the Board of Trustees:

New Policy:

3.1.3.1 – Faculty Qualifications

Richland Community College follows the guidelines outlined by the Illinois Community College Board and the Higher learning Commission to hire faculty.

Change in Policy Number but no change in policy:

3.1.3.2 0 Academic Rank Initial Placement

This is the second reading, so no action is necessary

**APPROVAL FOR WEBSITE REDESIGN**

A recommendation was made to the Board of Trustees that College Administration is allowed to enter into a contract with Surface 51 to conduct a website redesign not to exceed $54,000.00 Funding for the request is allocated in the FY24 Marketing budget, as presented.

**Colee moved to approved the request that would allow College Administration to enter into a contract with Surface 51 to conduct a website redesign not to exceed $54,000.00 Funding for the request is allocated in the FY24 Marketing budget, as presented. Root seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**APPROVAL OF BOARD VACANCY**

In accordance with the Illinois Public Community College Act, 110 ILCS 805/3-7 (d), whenever a vacancy occurs, the remaining members shall fill the vacancy, and the person so appointed shall serve until a successor is elected at the next regular election for board members and is certified in accordance with Sections 22-17 and 22-18 of the Election Code. If the remaining members fail so to act within 60 days after the vacancy occurs, the chairman of the State Board shall fill that vacancy, and the person so appointed shall serve until a successor is elected at the next regular election for board members and is certified in accordance with Sections 22-17 and 22-18 of the Election Code. The person appointed to fill the vacancy shall have the same residential qualifications as his predecessor in office was required to have. In either instance, if the vacancy occurs with less than 4 months remaining before the next scheduled consolidated election, and the term of office of the board member vacating the position is not scheduled to expire at that election, then the term of the person so appointed shall extend through that election and until the succeeding consolidated election. If the term of office of the board member vacating the position is scheduled to expire at the upcoming consolidated election, the appointed member shall serve only until a successor is elected and qualified at that election.

**Andreas moved to approve the Board Vacancy. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried. She also asked Bishop Dunning and Dale Colee, as the Nominating Committee, review applications and make recommendations of candidates to interview.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The August 2023 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,490,269.30 for August 2023 was distributed to the Board prior to the meeting.

Ritter moved to ratify the August bills and travel expenditures paid and approve the Financial Statement subject to audit. Colee seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board of Trustees that we received word from Jobs for the Future, an educational think tank, that would like to highlight EnRich in their publication in early October.

ITEMS FROM THE BOARD

* Dale Colee was shocked to hear of the passing of Dr. David Cooprider. Dr. Cooprider was a historian, teacher, academic administrator and true gentleman that always put Richland first. He will be missed…
* Bishop Dunning reiterated Dales words regarding Dr. Cooprider.
* Bishop Dunning gave a highlight of the ICCB Retreat that was held on the campus of Richland last week. Everyone was very impressed with the NSEC facility and was able to share good information.

 **EXECUTIVE SESSION**

**Andreas moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.**

Meeting convened into closed session at 6:49 p.m.

Meeting reconvened into open session at 7:28 p.m.

ADJOURNMENT

Andreas moved and Bishop Dunning seconded to adjourn the meeting at 7:29 p.m.

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Benjamin Andreas, Secretary