MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**March 19, 2024**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:32 p.m. Tuesday, March 19, 2024, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dan Diskey, Dale Colee, Ben Andreas, Marcy Rood, Bishop Wayne Dunning, and Austin Yutzy

Trustees Absent: Dale Colee

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on February 20, 2024, had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on February 20, 2024. Diskey seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Paul Lidy, Director of Grants and Sponsored Partnerships, and Danielle Patricio, Dean of Liberal Arts.

**WRITTEN COMMUNICATIONS**

##### Personnel Update

New Employees

Chris Woods, Food Service, MCLETC, effective February 26, 2024

Changes

Shupi Kandawasvika, Human Resources Assistant, effective February 26, 2024

Retirements, Resignations, and Terminations

Patrick Odell, CDL Training Specialist, effective February 29, 2024

Jamie Edwards, Food Service, effective February 29, 2024

# SPECIAL REPORTS

**REPORT OF ICCTA**

Bishop Wayne Dunning and Chairwoman Carr gave in update of the last meeting held in Kankakee on March 8-9. There was a good roundtable discussion that included dual credit, Trustees as ambassadors, AI, and Cybersecurity. The next meeting will be held in Springfield on May 1 and 2. Everyone is encouraged to attend.

**MONITORING REPORT**

Kristie Dawson and the HR team presented Staff Profile and Employee Engagement Monitoring Report.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Austin Yutzy presented the Student Leadership Council Report.

**FOUNDATION REPORT**

A report was provided to the Board as information only from the Foundation.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve the Consent Agenda, as presented.

Andreas moved to approve the Consent Agenda, as presented. Yutzy seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

**NEW BUSINESS**

**MCLETC RANGE RECLAMATION SERVICE CONTRACT**

A recommendation was made to the Board of Trustees that would allow Administration to enter into a contract with BTS for range operations and safety in the amount of $19,225.00, as presented.

**Diskey moved to allow Administration to enter into a contract with BTS for range operations and safety in the amount of $19,225.00, as presented. Ritter seconded. Roll call vote being all ayes, Chairwoman Carr declared the motions carried.**

**REVISION OF BOARD POLICY 1.27 – SECOND READING**

A recent review of Board Policies revealed the need for a revision in Board Policy 1.27, Strategic Plan.

The Higher Learning Commission (HLC) has transitioned from the Academic Quality Improvement Program (AQIP) to the Standard Pathway for accreditation. As a result of that change, following is a proposed revision to the Policy:

The Board of Trustees will adopt and maintain a Strategic Plan on a regular cycle.

The Strategic Plan will be reviewed and aligned with Academic Quality Improvement Program (AQIP) Higher Learning Commission (HLC) planning principles and Criteria for Accreditation and will be a component in driving the annual budget process. Development of the multi-year Plan with identified Goals and Strategies and regular reporting review and modification of the Strategic Plan will be a collaborative effort involving the faculty, staff, and students.

The revision language was reviewed by College Council and President’s Cabinet.

This is the second reading for proposed changes; no action is needed.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The February 2024 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,694,821.04 for February 2024 was distributed to the Board prior to the meeting.

Bishop Dunning moved to ratify the February bills and travel expenditures paid and approve the Financial Statement subject to audit. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board of Trustees that the preliminary report has been received from the HLC. Dr. Zuniga will give a detailed report at the April Board of Trustees meeting.

ITEMS FROM THE BOARD

None

**EXECUTIVE SESSION**

**Andreas moved to enter into closed session for the purpose of discussing individual employment, as specified in section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified n Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (16) of the open Meeting Act. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.**

Meeting convened into closed session at 6:19 p.m.

Meeting reconvened into open session at 6:52 p.m.

ADJOURNMENT

Andreas moved and Dunning seconded to adjourn the meeting at 6:53 p.m.

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Benjamin Andreas, Secretary