MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**January 17, 2023**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:31 p.m. Tuesday, January 17, 2023, in auditorium of Cerro Gordo High School by Chairman Dunning. Chairman Dunning also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Dr. David Cooprider, Dale Colee, Vicki Carr, Bishop Wayne Dunning, Ben Andreas and Jacob Watkins

Trustees Absent: Tom Ritter

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on December 20, 2022 had been distributed to the Board prior to this meeting.

Carr moved to approve the minutes of the Regular Meeting on December 20, 2022. Colee seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed and thanked Brett Robinson, Superintendent of Cerro Gordo School district for allowing us to host our meeting at their school.

 **WRITTEN COMMUNICATIONS**

##### Personnel Update

 New Employees

* Raquel Boettcher, Essential Skills Facilitator, effective December 5, 2022
* Marvelon Dampeer, Essential Skills Facilitator, effective December 5, 2022

Retirements, Resignations, and Terminations

* Denise Crews, VP Academic Services, effective December 31, 2022
* Tom Schneider, Deputy Commander/MCLETC, effective December 31, 2022
* Kent Mears, Collision Repair Faculty, effective December 31, 2022

# SPECIAL REPORTS

**REPORT OF ICCTA**

Vicki Carr reminded everyone of the ACCT National Legislative Summit February 5-8, 2023 in Washington, D.C.

**FACULTY REPORT**

Janilyn Kocher presented a thank you letter to the Board of Trustees and gave an update on the first day of classes.

**COLLEGE SPOTLIGHT/MONITORING REPORT**

Jessica Pickle and Bret Hitchings presented Transfer Programming

**REPORT OF STUDENT TRUSTEE**

Student Trustee Jacob Watkins presented the Student Leadership Council Report.

**INSTITUTIONAL ADVANCEMENT REPORT**

The Institutional Advancement report was in the Board Book for review.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve the Consent Agenda, as presented.

**Carr moved to approve the Consent Agenda, as presented. Watkins seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

**OLD BUSINESS**

A recommendation was made to the Board of Trustees to approve the continued confidentiality of the closed session minutes, as presented.

**Colee moved to approve the continued confidentiality of the closed session minutes, as presented. Dr. Cooprider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

**NEW BUSINESS**

**ADDITION TO BOARD POLICY 3.5 – GENERAL EMPLOYEMENT – 3.5.13 FLEXIBLE**

**WORK POLICY – THIRD READING AND ADOPTION**

A recommendation was made to the Board of Trustees that would allow the College

Administration to add a flexible work policy to Board Policy 3.5 – General Employment, as

presented.

**Campbell moved to adopt the updates to Board Policy 3.5 – General Employment, as presented. Dr. Cooprider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

**LAPTOP PURCHASES FOR ARPA COLLEGE BRIDGE PROGRAM GRANT**

A recommendation was made to the Board of Trustees that would allow the College Administration to purchase 100 laptop computers from CDW-G of Vernon Hills, IL in the amount of $36,578.00, as presented.

**Andreas moved to approve the purchase of 100 laptop computers from CDW-G of Vernon Hills, IL in the amount of $36,578.00, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The December 2022 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,330,700.31 for December 2022 was distributed to the Board prior to the meeting.

Campbell moved to ratify the December bills and travel expenditures paid and approve the Financial Statement subject to audit. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez thanked Brett Robinson and Cerro Gordo for allowing Richland to host their Board meeting. He also complimented the student presenters for their wonderful stories regarding dual credit.
* President Valdez gave an update on Spring Enrollment. Currently headcount is up 5.7% and credit hours are up 3.93%. The College will continue to look at all areas for growth.

ITEMS FROM THE BOARD

* Bruce Campbell thanked the College administration for a “well done” Winter Board retreat.
* Dr. Cooprider thanked Superintendent Robinson and the Cerro Gordo school district for allowing Richland to host their Board meeting here.

 **EXECUTIVE SESSION**

**Colee moved to enter into closed session for the purpose of discussing individual**

**employments, as specified in Section 2 (c) (1); for the purpose of discussing collective**

**negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease**

**of real property, as specified in Section 2 (c) (5); for discussion of pending or probable**

**litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in**

**Section 2 (c) (16) of the Open Meetings Act. Carr seconded. Voice vote being all**

**ayes, Chairman Dunning declared the motion carried.**

Meeting convened into closed session at 6:27 p.m.

Meeting reconvened into open session at 7:02 p.m.

ADJOURNMENT

Carr moved and Campbell seconded to adjourn the meeting at 7:03 p.m.

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Dale Colee, Secretary