MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**December 20, 2022**

The Truth in Taxation Hearing was held at 5:15 p.m. in the Boardroom of Richland Community College. Those in attendance were Campbell, Cooprider, Carr and Andreas. Joe Feinstein presented the information and there were no comments. Campbell and Andreas moved to adjourn the hearing at 5:24 p.m.

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, March 10, 2020, in the Board Room of Richland Community College by Vice-Chairwoman Carr. Vice-Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dr. David Cooprider, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Bruce Campbell and Vicki Carr

Trustees Absent: Student Trustee Jacob Watkins

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on November 15, 2022 had been distributed to the Board prior to this meeting.

Colee moved to approve the minutes of the Regular Meeting on November 15, 2022. Campbell seconded. Voice vote being all ayes, Chairman Dunning declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Nick Harper, Recruitment Specialist CTE Programs.

**WRITTEN COMMUNICATIONS**

##### Personnel Update

New Employees

* Marcy Pounders Accountant-MCLETC 11/7/2022
* Nicole Sanders Adult Ed Transition Coordinator 11/7/2022
* Megan Vaca Student Success Coach II 11/7/2022
* Shawn Donahower Food Service Café/MCLETC 11/14/2022
* Hannah Church Student Success Coach II 11/14/2022
* Michael Davis Maintenance II 11/28/2022

Retirements, Resignations, and Terminations

* Ezra Penermon Minority Mentor Protégé 10/20/2022

Program Director

SPECIAL REPORTS

**REPORT OF ICCTA**

Vicki Carr encourage the Trustees to attend the ACCT National Legislative Summit in February.

**COLLEGE SPOTLIGHT**

Julie Melton presented A Year in Review.

**INSTITUTIONAL ADVANCEMENT REPORT**

Julie Melton provided the Institutional Advancement report in the Board Book.

**NEW BUSINESS**

**RECOMMENDATION TO REVISE BOARD POLICY 1.21 – VALUE AND TENETS FOR RICHLAND COMMUNITY COLLEGE EMPLOYEES – THIRD READING AND ADOPTION**

An expansion to Board Policy 1.21 – Value and Tenets for Richland Community College

was presented to the board of trustees for consideration and adaption. This request including

the expansion of core values (1) Integrity (2) Equity, (3) Inclusion and (4) Belonging which

also included I/We statements for each of the new recommended core values.

On September 22, 2022 during the first college council meeting of the fall 2022 semester the

expansion to Board Policy 1.21 recommendations were shared with the campus shared

governance committee (college council) and a motion was made and passed to form an

adhoc Faculty and Staff work-group to review and provide relevant feedback and

recommendations to the proposed core value expansion. The work-group consisted of faculty,

staff, and administration.

The group met on October 13, 2022 and made the following recommendations.

1. To combine the Core Values of Accountability and Integrity into one theme

2. To combine the Core Values of Diversity, Inclusion, Equity, and Belonging into one theme

3. To develop and present to the board in the future both Equity and Commitment Pledges led

by our new Director of DEIB with feedback from College Council and the BOT’s that

incorporates the current and new core value I/We Statements

Therefore, it is recommended that the Board of Trustees review the revisions to Board Policy

1.21 for three readings and then adopt the changes.

**Campbell moved to adopt the revisions to Board Policy 1.21 – Value and Tenets for Richland Community College, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

**ADDITION TO BOARD POLICY 3.5 – GENERAL EMPLOYEMENT – 3.5.13 FLEXIBLE**

**WORK POLICY – SECOND READING**

A recommendation was made to the Board of Trustees that would allow the College

Administration to add a flexible work policy to Board Policy 3.5 – General Employment, as

presented. This was the second reading. No action is necessary.

**PRESIDENTIAL CONTRACT REVISIONS**

A request was made to the Board of Trustees to consider modifications to the current contract for President Valdez, as presented.

Ritter moved to approve modifications to the current contract for President Valdez, as presented. Campbell seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

**FY2022 TAX LEVY – RESOLUTION NO. 23-2**

A recommendation was made to the Board of Trustees to adopt Resolution 23-2 Fiscal Year Tax Levy, as presented.

**Carr moved to adopt Resolution No. 23-2 Fiscal year Tax Levy, as presented. Dr. Cooprider seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

**NISHIDA SERVICES CONTRACT EXTENSION**

A recommendation was made to the Board of Trustees that would allow College Administration to extend its contract with Nishida Services, Inc. of Fishers, IN through December 2024 for a monthly rate of $47,850.00, as presented.

**Andreas moved to allow College Administration to extend its contract with Nishida Services, Inc. of Fishers, IN through December 2024 for a monthly rate of $47,850.00, as presented. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The November 2022 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $990,508.62 for November 2022 was distributed to the Board prior to the meeting.

Colee moved to ratify the November bills and travel expenditures paid and approve the Financial Statement subject to audit. Carr seconded. Roll call vote being all ayes, Chairman Dunning declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board of Trustees that we’ve had a successful semester and pinned ten health professionals on December 9, 2022.
* Enrollment is looking good. We still have 27 days with some additional enrollment events scheduled.
* The partnership with TCCi is moving ahead. This is a great opportunity for Richland that has sparked some pathway conversations with some four-year universities.
* Courtney and his team have been working with Greg Webb from ADM about potential trauma informed training in the future.
* Richland is exploring some new programs that would allow high school students to earn college credit by maintaining a good academic standing, enroll and commit to community initiatives.

ITEMS FROM THE BOARD

* Bruce Campbell praised the enrollment numbers and asked about how we compare to others. The College is working to streamline the registration process, be more proactive with current students and increase communication.
* Dale Colee thanked those involved with the joint Boards celebration at Trees on Tees. Very enjoyable evening.
* Tom Ritter commented that the 50th Anniversary Tree display was just beautiful.
* Chairman Dunning commented about what great community involvement the College is providing.

**EXECUTIVE SESSION**

None

ADJOURNMENT

Carr moved and Campbell seconded to adjourn the meeting at 6:14 p.m.

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Dale Colee, Secretary