MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**December 17, 2024**

The Truth in Taxation Hearing was held at 5:17 p.m. in the Boardroom of Richland Community College. Those in attendance were Andreas, Dunning, Carr, Thomas, Diskey, and Rood. Sheree Zalanka presented the information and there were no comments. Diskey and Andreas moved to adjourn the hearing at 5:20 p.m.

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:32 p.m. Tuesday, December 17, 2024, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Vicki Carr, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Marcy Rood, Dan Diskey, and Brayden Thomas

Trustees Absent: Tom Ritter

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on November 19, 2024, had been distributed to the Board prior to this meeting.

Diskey moved to approve the minutes of the Regular Meeting on November 17, 2024. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Ashley Grayned, Rahged Qatoum, and Grace Raleigh from DPS 61.

**WRITTEN COMMUNICATIONS**

##### Personnel Update

**Changes**

**Name Position Start Date**

Tara Mata Foundation Advancement Services and Scholarship 10/2/2024

 Coordinator to Assistant Director Foundation and

 Institutional Advancement

Loren McGinnis Annual Giving and Alumni Engagement 10/2/2024

 Coordinator to Assistant Director Annual Giving and

 Alumni Engagement

Wade Ripple Creative Services Coordinator to Lead Creative Designer 10/2/2024

Jarry Brown Interim Director of Online Learning to 11/4/2024

 Director of Online Learning

Susan Conway Temporary FT Student Success Coach I to Student 11/4/2024

 Success Coach II

Ann Halsema FT Student Accounts Specialist I to Solution Specialist 11/4/2024

Shari Hanks Technical Services Specialist I to Technical Services 11/4/2024

 Specialist III

Katie Murphy Dual Credit Coordinator to Adult Transition Coordinator 11/8/2024

Kristina Wilson Student Success Coach I to FT Student Success 11/4/2024

 Coach II

**Retirements, Resignations, and Terminations**

**Name Position Last Day**

Dr. Shelly Baldwin FT Nursing Faculty 11/1/2024

Michelle Luhrsen Dean of Nursing 11/8/2024

# SPECIAL REPORTS

**REPORT OF ICCTA**

Chairwoman Carr reminded the Trustees of the ACCT National Legislative Summit that will be held in Washington D.C. February 9-12, 2025.

**FACULTY REPORT**

Brad Curry presented Engineering Technology.

**MONITORING REPORT**

Joe Feinstein presented the Monitoring Report – Facilities/Operations and IT.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Brayden Thomas presented the Student Leadership Council Report.

**CONSENT AGENDA**

The Consent Agenda was provided to the Trustees. It included the appointment of Elizbeth Weber to a temporary full-time practical nursing faculty for Spring 2025.

**Colee moved to approve the Consent Agenda, as presented. Thomas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**NEW BUSINESS**

**FALL 2025-SUMMER 2028 ACADEMIC CALENDARS**

A recommendation was made to the Board of Trustees to adopt the Fall 2025-Summer 2028 Academic Calendars, as presented.

**Colee moved to adopt the** **Fall 2025-Summer 2028 Academic Calendars, as presented. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**FY2025 TAX LEVY – RESOLUTION NO. 25-4**

A recommendation was made to the Board of Trustees to adopt Resolution 25-4 Fiscal Year Tax Levy, as presented.

**Bishop Dunning moved to adopt Resolution No. 25-4 Fiscal year Tax Levy, as presented. Colee seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The November 2024 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,326,962.51 for November 2024 was distributed to the Board prior to the meeting.

Colee moved to ratify the November bills and travel expenditures paid and approve the Financial Statement subject to audit. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board of Trustees that the Fall semester has ended, finals are over, we celebrated with a nice party last week that included music bingo. Merry Christmas!

ITEMS FROM THE BOARD

* Dale Colee thanked Vicki and Wayne for their dedication on a state and federal level for representing Richland Community College.
* Chairwoman Carr suggested that the Prep Academy students be recognized at Graduation.

 **EXECUTIVE SESSION**

None

ADJOURNMENT

Colee moved and Thomas seconded to adjourn the meeting at 6:55 p.m.

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Benjamin Andreas, Secretary