MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**October 15, 2024**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, October 15, 2024, at MCLETC by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dan Diskey, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Marcy Rood, Vicki Carr, and Brayden Thomas

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on September 17, 2024, had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on September 17, 2024. Diskey seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Kirsten Maschmann, Administrative Assistant/Health Professions

 **WRITTEN COMMUNICATIONS**

##### Personnel Update

**New Employees**

**Name Position Start Date**

Christina Tyus CEJA Employee Coordinator 09/03/2024

Deja Leming Housekeeping MCLETC 09/16/2024

Heather Durbin Housekeeping MCLETC 09/25/2024

Chelsi Jones Grants Coordinator 09/30/2024

**Changes**

**Name Position Start Date**

Alisha Thomas EnRich Healthcare Navigator to 09/23/2024

 EnRich Healthcare Coordinator

Shanae Williams PT-FT Food Service MCLETC 09/23/2024

**Retirements, Resignations, and Terminations**

**Name Position Last Day**

Tracy Preston-Kent Adult Ed Transition Coordinator 09/11/2024

Brook Wilson MCLETC Housekeeping 09/20/2024

Elizabeth Cooley FT EnRich Personnel Support 09/27/2024

**CAAHEP ACCREDITAITON LETTER**

The Commission on Accreditation of Allied Health Education Programs is awarding continuing accreditation to the Surgical Tech Associate Degree program of Richland Community College through 2034.

# SPECIAL REPORTS

**REPORT OF ICCTA**

Chairwoman Carr reminded the Trustees of the next ICCTA meeting on November 15-16, 2024, in Schaumburg, IL. Chairwoman Carr, Biship Dunning and President Valdez are also attending ACCT next week in Seattle, Washington.

**MONITORING REPORT**

Commander Jim Getz presented the MCLETC Monitoring Report

**FACULTY REPORT**

Laurie Hughes addressed the Trustees to report on the Collective Bargaining Agreement. Chris Merli presented Learn and Earn.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Brayden Thomas presented the Student Leadership Council Report.

**NEW BUSINESS**

**MARKETING PURCHASES**

A recommendation was made to the Board of Trustees that would authorize the College Administration to approve the estimate from DynaGraphics for up to $76,012.27 to print and install wraps on the fleet of semi cabs & trailers, as presented.

**Colee moved to approve the College Administration to approve the estimate from DynaGraphics for up to $76,012.27 to print and install wraps on the fleet of semi cabs & trailers, as presented. Andreas seconded. Roll call vote being all ayes. Chairwoman Carr declared the motion carried.**

A recommendation was made to the Board of Trustees that would authorize the College Administration to approve the contract with Starlight Creative Studios for $10,000 to be the foundation partner of the Main Points podcast, as presented.

**Colee moved approve authorize the College Administration to approve the contract with Starlight Creative Studios for $10,000 to be the foundation partner of the Main Points podcast, as presented. Rood seconded. Roll call vote being seven ayes. Andreas abstained. Chairwoman Carr declared the motion carried.**

**ILLINOIS CRIMINAL LAW AND TRAFFIC MANUAL PURCHASE REQUEST**

A recommendation was made to the Board of Trustees for the expense of $16,158.80 to purchase 240 manuals from Blue 360 Media, as presented.

**Andreas moved to approve the expense of $16,158.80 to purchase 240 manuals from Blue 360 Media, as presented. Colee seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**AMMUNITION PURCHASE REQUEST**

A recommendation was made to the Board of Trustees that would approve the expense of $34,603.00 for training ammunition to be used at the Macon County Law Enforcement Training Center, as presented**.**

**Diskey moved to approve the expense of $34,603.00 for training ammunition to be used at the Macon County Law Enforcement Training Center, as presented. Colee seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The September 2024 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $2,425,115.38 for September 2024 was distributed to the Board prior to the meeting.

Ritter moved to ratify the September bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board of Trustees that the first day to register for Spring classed is Monday October 21, 2024
* The last Decennial meeting will be held prior to the November Board meeting.
* President Valdez shared a press release regarding the C2A3 $9 million initiative to connect more student to ag careers.

ITEMS FROM THE BOARD

* Chairwoman Carr reminded the Trustees to complete their Safe Colleges Training.

 **EXECUTIVE SESSION**

**Andreas moved to enter into closed session for the purpose of discussing individual employments, as specified in Section 2 (c) (1); for the purpose of discussing collective negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease of real property, as specified in Section 2 (c) (5); for discussion of pending or probable litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in Section 2 (c) (16) of the Open Meetings Act. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.**

Meeting convened into closed session at 6:26 p.m.

Meeting reconvened into open session at 7:50 p.m.

ADJOURNMENT

Andreas moved and Dunning seconded to adjourn the meeting at 7:57 p.m.

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Benjamin Andreas, Secretary