MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**August 20, 2024**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:35 p.m. Tuesday, August 20, 2024, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Dan Diskey, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Vicki Carr and Brayden Thomas

Trustees Absent: Tom Ritter, Marcy Rood

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on July 16, 2024, had been distributed to the Board prior to this meeting.

Diskey moved to approve the minutes of the Regular Meeting on July 16, 2024. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Haley Helpingstine, Grant Accountant

 **WRITTEN COMMUNICATIONS**

##### Personnel Update

**New Employees**

**Name Position Start Date**

Jennifer Ross EnRich Healthcare Program Navigator 07/01/2024

Susan Conway Temp Success Coach 07/08/2024

Tiara Williams Food Service/MCLETC 07/22/2024

Corrie Cool Housekeeping/MCLETC 07/29/2024

**Changes**

**Name Position Start Date**

Devan Ingram EnRich Healthcare Navigator to

 CEJA Transition Coordinator 07/29/2024

**Retirements, Resignations, and Terminations**

**Name Position Last Day**

Lotti Metsker Housekeeping MCLETC 07/12/2024

Dashan Waddy Executive Assistant, External Affairs 07/26/2024

Matthew Weidiger TT Psychology Faculty 07/31/2024

Monica Brigham Student Success Coach/Adjunct 07/31/2024

Tiara Williams Food Service/MCLETC 07/31/2024

# SPECIAL REPORTS

**MONITORING REPORT**

Dr. Zuniga presented the Monitoring Report, Academic Profile

**REPORT OF ICCTA**

Bishop Wayne Dunning gave a report of the Executive Retreat that was held at MCLTC. Chairwoman Carr reminded Trustees of the next meeting that will be held in Springfield on September 13-14 and the ACCT Leadership Congress that will be held in October in Seattle Washington.

**FACULTY REPORT**

Michelle Stephens presented updates and goals for the Richland Theater.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Brayden Thomas presented the Student Leadership Council Report.

**FOUNDATION REPORT**

Julie Melton reported on top accomplishments, projects in progress and new opportunities on the horizon.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees to hire Full-Time Business Faculty (Tenure Track) Dr. James Jones effective August 12, 2024, as presented.

**Andreas moved to approve the Consent Agenda, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**NEW BUSINESS**

**BOARD POICY – ATTENDANCE POLICY 3.5.5.17 – THIRD READING AND ADOPTION**

Board Policy 3.5.5.17 – Attendance Policy was presented to the Board of Trustees for the third reading and adoption.

**Bishop Dunning moved to adopt Board Policy 3.5.5.17 – Attendance Policy. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**BOARD POLICY 4.5 AND 4.9.4 – SECOND READING**

Updates were made to Board Policies 4.5 and 4.9.4 to maintain compliance with Illinois Public Act 103-0054 (Student Debt Assistance). This is the second reading. No action is necessary.

**APPROVAL FOR PUCHASE OF SPECIMENS FOR BIOLOGY 205**

A recommendation was made to the Board of Trustees that would authorize College Administration to purchase three human cadavers from Science Care of Phoenix, AZ in the amount of $20,813.00, as presented.

**Colee moved to approve the purchase three human cadavers from Science Care of Phoenix, AZ in the amount of $20,813.00, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**APPROVAL FOR PURCHASE OF VEHICLE FOR CAMPUS SECURITY PERSONNEL**

A recommendation was made to the Board of Trustees that would authorize College Administration to purchase of a used patrol vehicle for the price of $18,795.00 from Chicago Motors of Chicago, IL, as presented.

**Bishop Dunning moved to approve the purchase of a used patrol vehicle for the price of $18,795.00 from Chicago Motors of Chicago, IL, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The July 2024 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $3,802,523.81 for July 2024 was distributed to the Board prior to the meeting.

Bishop Dunning moved to ratify the July bills and travel expenditures paid and approve the Financial Statement subject to audit. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board that the Fall semester has begun, and the students seem happy to be on campus, getting some free food and help where needed.

ITEMS FROM THE BOARD

* Ben Andreas is very excited and proud to represent Richland Community College.
* Dan Diskey thanked Dr. Z and the staff for all the work that is contributed to the students. He is proud to represent the College.
* Bishop Dunning thanked those that helped make his basketball camp a success.
* Dale Colee stated that Richland is no longer the best kept secret. Thanks to Bishop Dunning for working with the students and teaching life’s skills.

 **EXECUTIVE SESSION**

**Andreas moved to enter into closed session for the purpose of discussing individual**

**employments, as specified in Section 2 (c) (1); for the purpose of discussing collective**

**negation matters, as specified in Section 2 (c) (2); for discussion of purchase or lease**

**of real property, as specified in Section 2 (c) (5); for discussion of pending or probable**

**litigation, as specified in Section 2 (c) (11); and for self-evaluation as specified in**

**Section 2 (c) (16) of the Open Meetings Act. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.**

Meeting convened into closed session at 6:41 p.m.

Meeting reconvened into open session at 7:09 p.m.

ADJOURNMENT

Diskey moved and Bishop Dunning seconded to adjourn the meeting at 7:10 p.m.

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Benjamin Andreas, Secretary