MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**June 18, 2024**

**PUBLIC HEARING FOR BUDGET**

A Public Hearing for the FY2025 budget was held at 5:15 p.m. in the Boardroom. There were no comments from the public, and the hearing adjourned at 5:24 p.m.

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, June 18, 2024, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Vicki Carr, Tom Ritter, Dan Diskey, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Marcy Rood, and Brayden Thomas

Trustees Absent: None

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on May 21, 2024, had been distributed to the Board prior to this meeting.

Ritter moved to approve the minutes of the Regular Meeting on May 21, 2024. Colee seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed new employees Shani Waddy and Carly Brandner.

**WRITTEN COMMUNICATIONS**

##### Personnel Update

**New Employees**

**Name Position Start Date**

Brooke Wilson Housekeeping (MCLETC) 5/20/2024

Michael Young Essential Skills Facilitator 5/20/2024

**Changes**

**Name Position Start Date**

Tamika Thomas Enrich Coordinator to Director of CEJA 4/01/2024

Nicolas Shook Tech Services Specialist to Network 4/20/2024

Administrator 1

Courtney Carson AVP of External Affairs to VP of External Affairs 5/06/2024

Julie Melton AVP of Foundation and Institutional Advancement 5/06/2024

to VP of Foundation and Institutional

Advancement

Joe Feinstein VP of Technology and Operations to 5/06/2024

Senior VP of Technology and Operations

**Retirements, Resignations, and Terminations**

**Name Position Last Day**

Trevor Smith Interim Program Director-Health Professions 5/14/2024

Sterling Strumpher EMS Program Director 5/31/2024

Fred Book  Technical Services Team Lead 5/31/2024

# SPECIAL REPORTS

**REPORT OF ICCTA**

Chairwoman Carr and Bishop Dunning gave an updates of the last meeting held in Lombard. The ICCTA Executive Retreat will be held in Decatur, hosted by Richland Community College on August 9-10. Everyone is encouraged to stop by and say hello.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Brayden Thomas presented the Student Leadership Council Report.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve the Consent Agenda. It was recommended that the Board approve the employment of Santia Fitzpatrick-Butler, and Jami Windhorn Obermeyer, and promote Tamika Thomas to the Director of the CEJA grant.

**OLD BUSINESS**

**TRANSFER OF WORKING CASH EARNINGS**

A recommendation was made to the Board of Trustees that would authorize the transfer of interest earnings from the Working Cash Fund to the General Fund and adopt Resolution 24-5 – Transferring the Interest Earnings of the Working Cash Fund, as presented.

**Diskey moved to adopt Resolution No. 24-5 – Transferring the Interest Earnings of the Working Cash Fund, as presented. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**FISCAL YEAR 2025 BUDGET**

A recommendation was made to the Board of Trustees to approve the FY25 Budget and adopt, as presented.

**Colee moved to approve the FY25 Budget, as presented. Diskey seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**NEW BUSINESS**

**NEW BOARD POLICY 3.5.17 – ATTENDANCE POLICY – FIRST READING**

A new Board Policy was presented to the Board of Trustees for the first readying. Attendance Policy 3.5.17. No action is necessary at this time.

**RECOMMENDATION FOR COLLEGE AUDITOR**

A recommendation was made to the Board of Trustees that would authorize College Administration to engage the services of Sikich, LLP for the fiscal years 2024, 2025, and 2026 for the financial audits of the cost noted.

**After discussion regarding past performance of Sikich, LLP and contract information, Andreas moved to table the recommendation. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion tabled. The recommendation will be brough to the July meeting.**

**APPROVAL FOR PURCHASE OF WALL SYSTEMS**

A recommendation was made to the Board of Trustees that would authorize the Administration to purchase wall systems for the price of $401,277.00 from Built Interior Construction of Springfield, IL, as presented.

**Bishop Dunning moved to authorize the Administration to purchase wall systems for the price of $401,277.00 from Built Interior Construction of Springfield, IL, as presented. Thomas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The May 2024 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,967,882.58 for May 2024 was distributed to the Board prior to the meeting.

Ritter moved to ratify the May bills and travel expenditures paid and approve the Financial Statement subject to audit. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reported to the Board of Trustees that he will be attending the IMA Hall of Fame Luncheon on Thursday. Courtney Carson was nominated for the Educator of the Year.
* President Valdez shared a publication in the Narratives and Strategies of Effective Leadership in Community Colleges. President Valdez contributed to chapter 11. If anyone is interested in viewing, we can send an electronic version.

ITEMS FROM THE BOARD

* Chairwoman Carr reported that two nominations have been sent to ACCT. One for the Marie Y. Martin Chief Executive Officer Award and the other for the Charle Kennedy Equity Award.
* Dale Colee congratulated Dan Diskey on his Real Men Wear Pink fundraiser. The softball tournament raised $4000.00.

**EXECUTIVE SESSION**

None

ADJOURNMENT

Diskey moved and Andreas seconded to adjourn the meeting at 6:22 p.m.

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Benjamin Andreas, Secretary