MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**July 16, 2024**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:33 p.m. Tuesday, July 16, 2024, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Dale Colee, Ben Andreas, Bishop Wayne Dunning, Marcy Rood, Vicki Carr, and Brayden Thomas

Trustees Absent: Dan Diskey

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on June 18, 2024, had been distributed to the Board prior to this meeting.

Andreas moved to approve the minutes of the Regular Meeting on June 18, 2024. Bishop Dunning seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed everyone in attendance.

**WRITTEN COMMUNICATIONS**

##### Personnel Update

**New Employees**

**Name Position Start Date**

Devan Ingram EnRich Healthcare Program Navigator 6/17/2024

Hayley Helpingstine Grant Accountant 6/24/2024

Nicholas Cunningham EnRich Workforce Program Navigator 6/17/2024

Tatyanna Hudson EnRich Workforce Program Navigator 6/17/2024

**Changes**

**Name Position Start Date**

Dierre Guyse EnRich Healthcare Program Navigator to 6/10/2024

Enrich Essential Skills Facilitator

Alexis Newbon EnRich Workforce Program Navigator to 6/17/2024

EnRich Workforce Program Coordinator

**Retirements, Resignations, and Terminations**

**Name Position Last Day**

Katie Raisner Retention Coordinator 6/14/2024

# SPECIAL REPORTS

**REPORT OF ICCTA**

Chairwoman Carr reported that there have not been any ICCTA meetings, but Richland Community College is hosting the Executive Retreat on August 9-10. In addition, Richland submitted a presentation to ACCT and that has been accepted. The Richland Team will present at the conference in October.

**FACULTY REPORT**

Professor Jen Thomas presented the Developmental Education Reform Act.

**DECENNIAL COMMITTEE UPDATE**

Joe Feinstein gave an update on the work of the Decennial Committee. There will be one more meeting in 2024 and then a report will be sent to the County.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees that would allow Administration to destroy the verbatim recordings, and hire Melissa Scircle and Derek Clem, as presented.

Colee moved to approve the Consent Agenda, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

**NEW BUSINESS**

**APPROVAL TO PURCHASE SIX DC DRIVES AND SIX ELECTRONIC SENSORS LEARNING SYSTEMS**

A recommendation was made to the Board that would authorize the College Administration to purchase six (6) Amatrol 85-MT5F DC Drives Learning Systems and six (6) Amatrol 85-MT5D Electronic Sensors Learning Systems from Moss Enterprises of Johnson, Iowa for a total cost of $37,830.00, as presented.

**Colee moved to authorize the College Administration to purchase six (6) Amatrol 85-MT5F DC Drives Learning Systems and six (6) Amatrol 85-MT5D Electronic Sensors Learning Systems from Moss Enterprises of Johnson, Iowa for a total cost of $37,830.00, as presented. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**CLASSROOM TECHNOLOGY UPGRADES**

A recommendation was made to the Board of Trustees for the purchase of computer equipment from Paragon Micro of Chicago, IL, in the amount of $30,259, as presented.

Bishop Dunning moved to approve the purchase of computer equipment from Paragon Micro of Chicago, IL, in the amount of $30,259, as presented. Thomas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

BOARD POLICY 3.5.5.17 – ATTENDANCE POLICY – SECOND READING

A new Board Policy was presented to the Board of Trustees for the second reading. Attendance Policy 3.5.17. No action is necessary at this time.

**RECOMMENDATION FOR COLLEGE AUDITOR**

A recommendation was made to the Board of Trustees that would authorize the Administration to engage the services of Sikich, LLP for the fiscal years 2024, 2025 and 2026 for the financial audits, as presented.

**Andreas moved to authorize the Administration to engage the services of Sikich, LLP for the fiscal years 2024, 2025 and 2026 for the financial audits, as presented. Colee seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**APPROVAL TO PURCHASE TRANSFERVR LICENSE**

A recommendation was made to the Board that would authorize the College Administration to purchase four (4) TransfrVR Licenses from Transfr Inc. in New York, New York for a total cost of $20,000, as presented.

**Bishop Dunning moved to authorize the College Administration to purchase four (4) TransfrVR Licenses from Transfr Inc. in New York, New York for a total cost of $20,000, as presented. Thomas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**APPROVAL TO PURCHASE ELECTRIC AND HYBRID TRAINING VEHICLES**

A recommendation was made to the Board of Trustees that would authorize the Administration to purchase used EV and Hybrid vehicles with a total purchase price not to exceed $60,000, as presented.

**Ritter moved to authorize the Administration to purchase used EV and Hybrid vehicles with a total purchase price not to exceed $60,000, as presented. Thomas seconded. Roll call vote being all ayes. Chairwoman Carr declared the motion carried.**

**UPDATES TO BOARD POLICIES 4.5 AND 4.9.4 – FIRST READING**

Updates to Board Policy 4.5 and 4.9.4 are being made to maintain compliance with Illinois Public Act 103-0054 (The Student Debt Assistance Act).

This is the first reading – no action is necessary.

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The June 2024 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $2,881,871.86 for June 2024 was distributed to the Board prior to the meeting.

Bishop Dunning moved to ratify the June bills and travel expenditures paid and approve the Financial Statement subject to audit. Rood seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez gave an update on a number of grants that have been awarded or we are waiting on.
* Governor Pritzker will be on campus on Thursday July 18 for the signing of a Sequestration Bill. He will also meet with the coalition of local pastors.
* The Fall semester begins August 19.

ITEMS FROM THE BOARD

* Dale Colee congratulated Bishop Dunning on another successful Basketball camp.

**EXECUTIVE SESSION**

None

ADJOURNMENT

Bishop Dunning moved and Colee seconded to adjourn the meeting at 6:36 p.m.

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Benjamin Andreas, Secretary