MINUTES OF BOARD OF TRUSTEES REGULAR MEETING

**DISTRICT NO. 537**

**RICHLAND COMMUNITY COLLEGE**

**May 21, 2024**

# CONVENING OF THE MEETING

Call to Order

The regular meeting was called to order at 5:30 p.m. Tuesday, May 21, 2024, in the Board Room of Richland Community College by Chairwoman Carr. Chairwoman Carr also recited the College Vision, Mission, and Core Values.

## Roll Call

Trustees Present: Tom Ritter, Ben Andreas, Dale Colee, Vicki Carr, Bishop Wayne Dunning, and Brayden Thomas

Trustees Absent: Dan Diskey, Marcy Rood

Also present: Dr. Cris Valdez and other staff members

# MINUTES OF PREVIOUS MEETING

The minutes of the Regular Meeting on April 16, 2024, had been distributed to the Board prior to this meeting.

Andreas moved to approve the minutes of the Regular Meeting on April 16, 2024. Ritter seconded. Voice vote being all ayes, Chairwoman Carr declared the motion carried.

# APPEARANCE OF CITIZENS AND INTRODUCTION OF GUESTS

Dr. Valdez and the Board of Trustees welcomed Valerie Wells of the Herald and Review, and new employees, Jane Koenig, Ariel Velasco, Zach Harper, and Sara Kennedy.

**AD HOC COMMITTEE APPOINTMENTS**

Chairwoman Carr appointed the following:

**Liaison to the Richland Community College Foundation Board of Directors**

Tom Ritter

**ICCTA Representative**

Vicki Carr and Bishop Wayne Dunning

**Audit Committee**

Ben Andreas and Marcy Rood

**Nominating Committee**

Dale Colee and Bishop Wayne Dunning

**WRITTEN COMMUNICATIONS**

##### Personnel Update

New Employees

* Shani Waddy, Executive Assistant and External Affairs Office Coordinator, effective April 2, 2024
* Carli Brandner, Accounting Assistant, effective April 15, 2024

Changes

* Glenn Thomas, Truck Driver Training Specialist, effective April 22, 2204

Retirements, Resignations, and Terminations

* Christine Woods, Food Service (MCLETC), effective April 22, 2024

# SPECIAL REPORTS

**REPORT OF ICCTA**

Chairwoman Carr shared highlights from Lobby Day. [ICCTA May 2024 Board Highlights (memberclicks.net)](https://iccta.memberclicks.net/assets/docs/bdhighlightsmay2024.pdf). The ICCTA Annual Convention will be held in Lombard on June 7-8. The ICCTA Executive Retreat will be held in Decatur on August 9-10.

**MONITORING REPORT**

Andy Hynds and Mackenzie Larrick-Eubanks presented the Dual Credit Monitoring Report.

**BUDGET UPDATE**

Sheree Zalanka gave a Budget update to the Board of Trustees.

**REPORT OF STUDENT TRUSTEE**

Student Trustee Brayden Thomas presented the Student Leadership Council Report.

**FOUNDATION REPORT**

Julie Melton reported on top accomplishments, projects in progress and new opportunities on the horizon.

**CONSENT AGENDA**

A recommendation was made to the Board of Trustees to approve the Consent Agenda, as presented.

**Ritter moved to approve the Consent Agenda, as presented. Biship Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**NEW BUSINESS**

**APPROVAL FOR PURCHASE OF CAMPUS VEHICLE**

A recommendation was made to the Board of Trustees that would authorize the Administration to purchase a used van or SUV locally, with purchase price not to exceed $38,000, as presented.

**Andreas moved to authorize the Administration to purchase a used van or SUV locally, with purchase price not to exceed $38,000, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**APPROVAL FOR PURCHASE OF AUTO-SCRUBBER**

A recommendation was made to the Board of Trustees that would authorize the Administration to purchase a used ICE RS26L Auto-Scrubber from Imperial-Dade for the price of $17,185.33, as presented.

**Ritter moved to authorize the Administration to purchase a used ICE RS26L Auto-Scrubber from Imperial-Dade for the price of $17,185.33, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**RECOMMENDATION TO PURCHASE LUCAS NUELLE FIRST RESPONDER TRAINER**

A recommendation was made to the Board that would authorize the College Administration to purchase one (1) Lucas Nuelle First Responder Trainer from Lucas-Nuelle in Williamsburg, Virginia for a total cost of $23,500, as presented.

**Andreas moved to authorize the College Administration to purchase one (1) Lucas Nuelle First Responder Trainer from Lucas-Nuelle in Williamsburg, Virginia for a total cost of $23,500, as presented. Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**RECOMMENDATION TO PURCHASE LUCAS NUELLE ASE L3 AND HIGH VOLTAGE BATTERY TRAINERS**

A recommendation was made to the Board that would authorize the College Administration to purchase one (1) Lucas Nuelle ASE L3 trainer and one (1) High Voltage Battery trainer from Lucas-Nuelle in Williamsburg, Virginia for a total cost of $124,400, as presented.

**Ritter moved to authorize the College Administration to purchase one (1) Lucas Nuelle ASE L3 trainer and one (1) High Voltage Battery trainer from Lucas-Nuelle in Williamsburg, Virginia for a total cost of $124,400, as presented. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**RECOMMENDATION TO PURCHASE TWO USED CLASS A CDL AUTOMATIC TRANSMISSION TRUCKS**

A recommendation was made to the Board that would authorize the College Administration to purchase two (2) trucks from Truck Centers in Decatur, Morton, and Springfield, Illinois for a total cost of $116,358, as presented.

**Andreas moved to authorize the College Administration to purchase two (2) trucks from Truck Centers in Decatur, Morton, and Springfield, Illinois for a total cost of $116,358, as presented.**

**Bishop Dunning seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

**RECOMMENDATION TO PURCHASE PORTABLE PLC TROUBLESHOOTING TRAINERS**

A recommendation was made to the Board that would authorize the College Administration to purchase seven (7) Siemen Portable PLC Troubleshooting Trainers from Moss Educational and Industrial Training Solutions for a total cost of $99,715, as presented.

**Ritter moved to authorize the College Administration to purchase seven (7) Siemen Portable PLC Troubleshooting Trainers from Moss Educational and Industrial Training Solutions for a total cost of $99,715, as presented. Thomas seconded. Roll call vote being all ayes, Chairwoman declared the motion carried.**

**RECOMMENDATION TO PURCHASE VR WELDER**

A recommendation was made to the Board that would authorize the College Administration to purchase one (1) Vertex 360 Compact VR Welder from Airweld in Decatur, Illinois for a total cost of $33,789, as presented.

**Bishop Dunning moved to authorize the College Administration to purchase one (1) Vertex 360 Compact VR Welder from Airweld in Decatur, Illinois for a total cost of $33,789, as presented. Colee seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.**

FINANCIAL REPORT

BILLS AND TRAVEL EXPENDITURES PAYABLE

The April 2024 Treasurer’s Report and Financial Statement were presented to and discussed with the Board.

A list of bills paid in the amount of $1,045,776.25 for April 2024 was distributed to the Board prior to the meeting.

Colee moved to ratify the April bills and travel expenditures paid and approve the Financial Statement subject to audit. Andreas seconded. Roll call vote being all ayes, Chairwoman Carr declared the motion carried.

REPORT OF THE PRESIDENT

* President Valdez reminded the Trustee of the upcoming Summer Board Retreat that is scheduled for July 11, 2024. The preliminary agenda will be sent out soon.
* Richland received notification that we have been awarded the CEJA Grant. This is $2.6 million that will allow us to partner with Ameren and TCCi to create green jobs in our community.
* We are still waiting to hear about the Recompete Grant. We should hear in about two months, but in the meantime, we continue to work with our partners to get prepared.

ITEMS FROM THE BOARD

None

**EXECUTIVE SESSION**

None

ADJOURNMENT

Dunning moved and Colee seconded to adjourn the meeting at 6:48 p.m.

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Benjamin Andreas, Secretary